Due And Owing Expenses

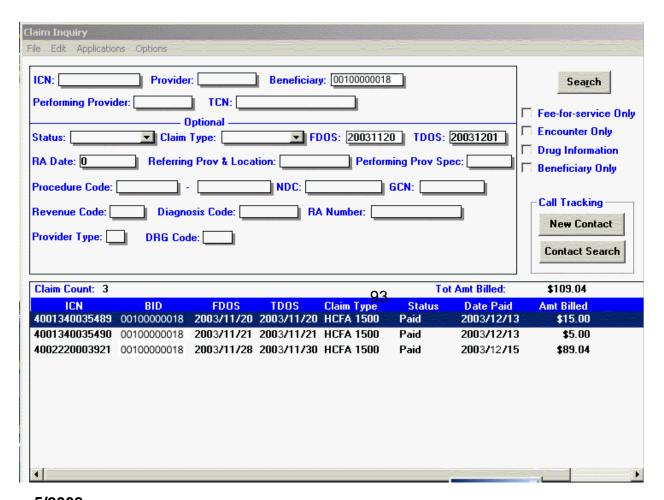
KEESM 7532.1

What About Expenses Applied To A Previously Unmet Spenddown - Can they now be used as Due and Owing Expenses???

As due and owing expenses are presented, you should always check the date of service in the MMIS system to insure that the expense(s) has not been applied to a previously met spenddown.

If you find that a particular service was applied to a previous spenddown, but that the spenddown <u>was never met</u>; additional steps need to be taken before allowing the bill as a due and owing expense on the new base period.

Sample Claim Inquiry

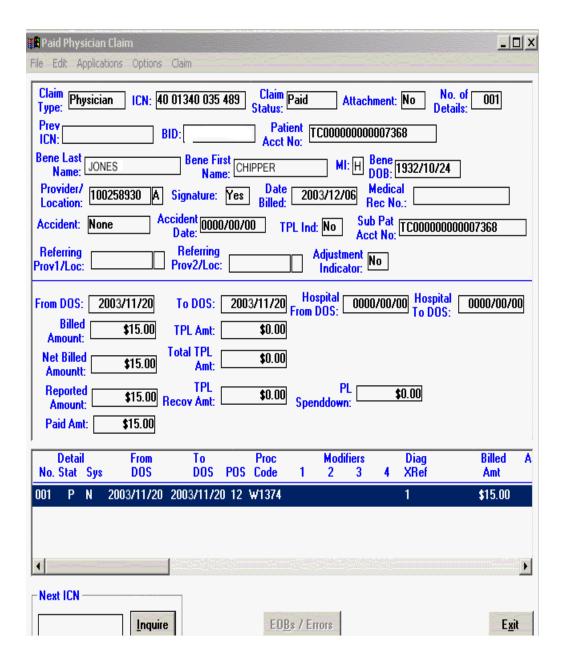


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In this example, the \$15.00 expenses on 11/22/2003 being checked, was paid on 12/13/2003 and was not applied to an unmet spenddown. This could not be allowed as a due and owing.

Also, providers have up to one year to bill Medicaid for services rendered. This makes it almost impossible for an EES worker to guarantee that the spenddown for a recent past base period will not be met.

Claim Details



Previously Unmet Spenddown Expenses - Now Due & Owing

- Expenses applied to a past base period in which the spenddown was not met can be presented as a due and owing bill for later base periods, provided the bill is still due and owing.
- The worker must take action to make sure that the past unmet spenddown is not met with credit given for the bill they intend to allow as due and owing on the current base period.

How Is This Done?

MEEX Expenses

- If the consumer submits a due and owing expense that was applied to a previously unmet spenddown as due and owing, it should be removed from the MEEX screen in the past base period before allowing it on the current base period. To do this:
 - the worker would access MEEX on KAECSES for the past base period
 - erase the expense from the **MEEX** screen (increases the remaining spenddown)
 - 3. re-authorize the past base period
 - 4. inform the consumer via a notice that the remaining spenddown for the past base period is increased
- Once this is completed, the expense can be allowed as due and owing on the MEEX screen for the current base period.
- Document case file.

Beneficiary Billed Expenses

- If the consumer submits a due and owing expense that was applied to a previously unmet spenddown through the beneficiary billing process, the beneficiary billed expense should be voided through the MMIS system.
 - Once voided, it can be allowed as a due and owing expense on the MEEX screen for the current base period.
 - 2. You will learn how to void beneficiary billed expenses in the MMIS system training presented by fiscal agent staff.
 - Document case file.

Provider Billed Expenses

- Provider billed claims cannot be deleted or voided in the MMIS system.
- The worker must use the KAECSES system to ensure that credit for the same expenses are not given more than once. To do this:
 - 1. the worker accesses the past base period on the KAECSES system,
 - 2. adds the amount of the provider billed expense to the total spenddown amount,
 - enters this new total on the 'OVERRIDE SPENDDOWN' field on SPEN.
 - 4. re-authorizes the past base period,
 - 5. notifies the consumer via a notice that the remaining spenddown for the past base period has increased.
- Doing this increases the remaining spenddown figure for the past base period in the MMIS system by the amount of the bill, and ensures the consumer is not given credit twice for the same medical expense.

Example

Archibald "Moonlight" Graham has an open MS-IL case and is LMB eligible. His current base period is January 2005 to June 2005 and he has an unmet spenddown of \$1,980.00. He presents you with a due and owing bill of \$840 for his Medicare deductible amount from a 10/10/2004 hospitalization. He explains he would like this applied to his current spenddown. He thinks he is going to meet this spenddown because he must have hip replacement surgery and physical therapy in the next couple of months.

- You inquire into the MMIS system for the 10/10/2004 date of service and finds that this expense was a provider billed claim applied to Archie's July 2004 to December 2004 spenddown base period. The spenddown for this base period is unmet.
- Before the expense can be allowed on the current base, you must adjust the July to December 2004 base period on KAECSES.
- The total spenddown for this base was \$1,950. The provider billed amount applied to the spenddown for the 10/2004 hospitalization was \$840. You add these figures together to total \$2,790.
- This amount is entered in the 'OVERRIDE SPENDDOWN' field on **SPEN**.

SPEN Screen

```
SPEN
                                  SPENDDOWN
                                                                  012205 15:55
BASE PERIOD: 0704
                    1204
                                                                   WORKER 1
CASE NAME: GRAHAM, ARCHIBALD
                                            CASE NUMBER:
               COUNTABLE INCOME
                                     AMT OF PIL
                                                   COUNTABLE INCOME
                                                                       QMB PIL
                    800.00
    0703
                                                         800.00
                                                                        749.00
                    00.008
00.008
    0803
    0903
                    800.00
    10.03
                    800.00
    1103
                                        475.00
                    800.00
    1203
TOTAL INCOME :
                4880.00
                           RECOVERABLE AMT: ......
                 2850.00
TOTAL PIL
SPENDDOWN
                 2790.00
                           OVERRIDE SPND : .2790.00 VR: AG
                                                                 PEND: .....
                    0.00
MED EXPENSES :
                 2790.00
                           COST OF CARE > REMAINING SPENDDOWN: .
REM SPENDDOWN:
BENEFIT AUTHORIZATION: SUSA
REVIEW THROUGH: 0605
 EACH BASE MONTH PASSED ELIGIBILITY OR IS SUSPENDED FOR QMB
 EACH BASE MONTH PASSED ELIGIBILITY OR IS SUSPENDED
                                                                   NEXT--> .
```

You re-authorize this base period, so the new remaining spenddown amount is sent over to the MMIS system.

- You send Mr. Graham a notice about the change in the remaining spenddown, for the July to December 2004 base period, due to his request to allow the hospital bill on his current base period.
- Now that the credit on the previous base for this expense has in essence been taken away, you can allow the bill as due and owing on MEEX for the current base period.

MEEX Screen

```
MEDICAL EXPENSES
                                              CASE NUMBER: 00010601
CASE NAME: GRAHAM, ARCHIBALD
BASE PERIOD: 0105
                   0605
SPENDDOWN: 1980.00
                       REMAINING SPND: 1140.00
                                                                      0.00
                                                     REM REC AMT:
POS ON
              PROVIDER
                                                        TOTAL
                                        DATE OF
                                                                 CLIENT
      NAME
APP
              INFORMATION
                                        SERVICE
                                                       CHARGE
                                                                 OBLIGATION
 01 ARCHI D DUE.AND.OWING.....
                                        101004
                                                        ...840.00 ...840.00
              ST..VICK'S.HOSP.....
```

- You reauthorize the last paid benefit month (or current calendar month), so that the adjusted remaining spenddown figure is sent to the MMIS system in the evening with the daily file.
- You send Mr. Graham a notice informing him of the allowance of the due and owing bill on his current unmet spenddown.